

**Temecula Valley Charter School
Spanish (World Language) Teacher
Job Description**

Status: Salary, Exempt

Work Year: 184 Days

Summary

This position reports to the Superintendent and is a position for a world language teacher who could teach Spanish as both an elective and enrichment class for both elementary and middle school students. Ability to teach at least one other language is preferable.

Job Description

- The employee is to interface with existing Temecula Valley Charter School staff in the preparation of lesson design and implementation.
- Create a dynamic and engaging Spanish/Foreign language instruction program for all students across all grade levels.
- Teaches elective classes as directed by Administration.
- Maintains positive, professional attitude in regard to responsibilities, Administration and coworkers and maintains a collaborative working relationship with all stakeholders.
- Performs other related duties as assigned.
- Create an environment favorable to learning and personal growth in accordance with student ability and work collaboratively across the school to build positive relationships with students and staff.
- Develops and plans for instruction and demonstrates a high level of pedagogical knowledge in teaching foreign languages.
- Provides individual and cooperative group instruction to adapt curriculum to the needs of pupils with varying abilities, and to accommodate a variety of activities.
- Maintains TVCS standards of pupil behavior required to provide an orderly and productive environment.
- Communicates effectively with classroom teachers regarding student progress, including assignment of participation grades each semester.
- Instructs students in proper care and use of materials and equipment.
- Developing and delivering interactive lesson plans that immerse students in the Spanish language, focusing on listening, reading, writing, and speaking skills.
- Creating and adapting a curriculum that aligns with educational standards and prepares students for advanced coursework.
- Evaluating student progress through various methods, including exams, quizzes, and oral evaluations, and providing constructive feedback.
- Fostering a supportive and inclusive learning environment where students feel comfortable participating and learning.

- Communicating effectively with students, parents, and school staff to ensure a positive learning experience.
- Integrating cultural studies into the curriculum to broaden students' understanding of Spanish-speaking cultures and societies.
- Utilizing technology and multimedia resources to enhance the learning process.
- Working with other teachers and staff to develop and implement effective teaching strategies.

QUALIFICATIONS:

- Single Subject World Language Credential or other Single Subject or Multiple Subject credential with high level knowledge of Spanish language and culture.
- Experience teaching elementary and/or middle school students.
- Ability to work collaboratively with colleagues and administrators.
- Commitment to the success of all students and the TVCS mission, vision, and values
- Strong communication and interpersonal skills and the ability to work effectively with colleagues and parents.
- Knowledge of principles, theories, methods, techniques, and strategies pertaining to teaching and instruction of performing arts to multi-age pupils
- Must maintain reliable attendance and professional presence.
- Fluency in Spanish: Native or near-native proficiency in Spanish, both written and spoken.
- Knowledge of Spanish Language and Culture: Strong understanding of grammar, vocabulary, and the cultural nuances of Spanish-speaking countries.
- Teaching Skills: Ability to plan and deliver engaging lessons, effectively communicate with students, and assess their progress.
- Communication Skills: Strong interpersonal and communication skills, including the ability to explain complex concepts in a clear and concise manner.
- Patience and Flexibility: Ability to adapt to different learning styles and needs.
- Organization and Time Management: Ability to manage multiple responsibilities and meet deadlines.

EDUCATION:

- Baccalaureate or higher degree from an accredited college or university in which lends itself to teaching in a K-8th grade school; Master's degree (preferred)
- California Single Subject Teaching Credential in any subject or Multiple Subject with World Language Authorization
 - EL/CLAD Authorization

PHYSICAL DEMANDS:

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- This job primarily operates on a school site and in classrooms and utilizes typical office equipment (computers, phones, photocopiers, etc.).
- While performing the duties of this job, the employee is regularly required to speak and hear. The employee frequently is required to reach with hands and arms. The employee is occasionally required to walk and use hands to finger, handle, or feel objects, tools, instruments, or controls.
- Persons performing service in this position classification will exert 10 to 30 pounds of force frequently to lift, carry, push, pull, or otherwise move objects.
- While performing the duties of this job, the employee occasionally works in outside weather conditions.

Board Approved: 10-19-2026